

Dutch Cancer Society Funding Conditions 2018 Addendum for Implementation Projects



October 2017
v1.0

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The Dutch Cancer Society Funding Conditions 2018 (October 2017 version) are applicable. The articles below have been added, repealed, replaced or amended.

Article 1 – Definitions

Article 1.19 Project Leader: the researcher who submits the Project Proposal on behalf of the Lead Institute, who bears ultimate responsibility for the execution of the Project and who, during the term of the Project, has an employment contract with the Lead Institute in which a sufficient number of hours have been agreed for them to be able to perform their duties as a Project Leader. The Project Leader is *not* required to be in possession of a PhD as of the start date of the Project. The Project Leader is also not required to hold a PhD during the Project.

Article 3 – Responsibility of the Lead Institute

Article 3.8 The Lead Institute is required to make a reasonable effort to ensure that the Project Team realises the Project in accordance with FAIR Data principles (Findable, Accessible, Interoperable and Re-usable) if data is collected to which the FAIR Data principles could be applicable.

Article 4 - Appointment of staff and duration of the Project

Article 4.7 It is *not* mandatory to have at least one Researcher appointed on the Project by a Participating Organisation at the equivalent of 0.5 FTE per year during the term of the Project. It is mandatory to have at least one Project member appointed on the Project by a Participating Organisation at the equivalent of 0.5 FTE per year during the term of the Project.

Article 4.10 Internships abroad are *not* applicable to the Implementation Projects.

Article 5 – Funding

Article 5.4 The costs which are eligible for funding (i.e. the sub-categories within the project budget) are:

- a. Personnel costs and personal budget;

Divergent salary costs for one or more Project Managers as independent workers can be submitted if it can be substantiated with evidence that the expertise in question is not available in the Project Team and this/these Project manager(s) cannot be employed by the Participating Organisations due to the length of the Project or the low part-time load.

A maximum payment is applied of €75 (exclusive of BTW (Dutch VAT), exclusive of travel expenses) per hour. If higher hourly fees are applicable, these must be funded from the Own Contribution. An independent worker who is active for more than 0.5 FTE is permitted to be engaged on the Project for a maximum of 6 months. An independent worker who is active for less than 0.5 FTE is permitted to be engaged for a maximum of 1 year. In this condition, it is not the intention that the independent worker, at the end of the term, should be replaced by a subsequent independent worker with the same expertise.

If the involvement of the independent worker is longer than the periods listed above, the Dutch Cancer Society will ask one of the Participating Organisations in the Project Team to employ this person, or to fund him or her from the Own Contribution.

The **personal budget** has not been set at a maximum of €1500 per FTE Researcher per year, but must have solid substantiation. Under this funding type, a personal budget can also be claimed per FTE support project member per year, if full substantiation with evidence is provided. Travel and accommodation expenses, including expenses incurred during visits to conferences, must be paid out of the personal budget. The Dutch Cancer Society can decide, specifically for this funding type, to permit a personal budget for, for example, 1-day meetings and work visits in the context of bringing parties together, as well as education costs, on condition that it has been sufficiently and

reasonably substantiated that these costs are of crucial importance for the successful realisation of the Implementation Project.

- c. Costs of materials;
- d. Equipment expenses; only if it can be demonstrated that the equipment is specifically required to undertake activities that form part of the Project;
- e. Fees paid to service providers;
- f. Travel and accommodation costs for **site visits**; A site visit is defined as a work visit to another facility (within the Netherlands and/or abroad) with the objective of undergoing training in a specific methodology, software or technology. A work visit can last up to four (4) weeks. Accommodation and travel costs (economy/second-class tickets) will be reimbursed.
- g. The costs of activities relating to patient participation can be claimed, provided they are *substantiated* with evidence. If members of patient organisations have an executive role in the Project, they can be included as part of the Project Team, as support staff on the Project Team.

Open access publication costs (article 5.4 b.) are *not* eligible for funding.